

# AREA 33 AMIAS INITIAL CERTIFICATION PROCESS

Dear Fellow Al-Anon Member,

Thank you for your interest in becoming an Al-Anon Member Involved in Alateen Service (AMIAS). You are about to embark on a challenging and rewarding experience.

In order to become certified as an AMIAS, please follow the instructions below.

## **Instructions for Initial AMIAS Certification**

1. The interested member contacts the Group Representatives, District Representatives or the Area Alateen Coordinator (AAC) who is also the Area Alateen Process Person (AAPP) for information on the AMIAS certification process. The AAC/AAPP will facilitate all steps of this process.
2. Complete and sign the “Area 33 AMIAS Initial Certification Questionnaire” form and return it to the AAC/AAPP.
3. Complete the form(s) necessary for a criminal background check using the link provided by email from the background check provider to the applicant to access these form(s). Any funds necessary for this criminal background check will be paid by Area 33. Only those who pass the criminal background check are eligible to serve Alateen.
4. Complete the form(s) necessary for a child abuse and sex offender check using the link provided by email from the background check provider to the applicant to access these form(s). This background check requires immediate payment of \$5.00 which will be reimbursed to you by Area 33. Contact the AAC/AAPP with proof of payment if you want reimbursement. Only those who pass the child abuse and sex offender check are eligible to serve Alateen.
5. Provide two recommendations from active members in the Al-Anon program. The “Initial Certification Recommendation Form for Prospective Area 33 AMIAS” form will be provided for use in determining topics to be addressed in the recommendations. The recommendations are to be returned to the AAC/AAPP.
6. Participate in an AMIAS training session and provide proof of completion of the training to the AAC/AAPP.

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7. An Al-Anon member becomes a certified AMIAS after completing the above steps and the World Service Office verifies and accepts the information submitted in the Online Group Records database.

Best of luck to you on your journey with our young members. May your Higher Power be your guide.

Yours in service,

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*Area 33 Alateen Coordinator*