

## Nebraska AFG Regional Trustee Process Guidelines

### What is a Trustee:

- A volunteer to the World Service Office

### Regional Trustee (RT):

- A Volunteer to the World Service Office from one of the 9 regions in the United States(6) and Canada(3)
- Must live within the region of their election.

Northwest Region consists of

- Alaska
- Idaho
- Montana
- Nebraska
- North Dakota
- Oregon
- South Dakota
- Washington
- Wyoming

### Procedure

- Area Chairperson to discuss Regional Trustee duties at spring and summer assembly one year prior to the nomination year.
- Distribute information to DR's to share with District members
- Submit article in Nebraskanon for awareness and need of RT candidate
- Submit requirements and timeline to Area Secretary for minutes
- Post requirements on Nebraska Area website

### Timeline

- Resumes submitted to Area Chair by fall assembly of year prior to nomination year
- Resumes and potential candidate(s) are presented to the AWSC meeting prior to spring assembly of the nominating year
- AWSC to make recommendation to send resume(s) for Northwest RT candidate(s) prior to spring assembly for discussion and possible vote at assembly. If necessary further discussion and vote at summer assembly
- Spring or summer assembly of nomination year vote to submit candidate for Northwest RT to World Service Office
- Area Chair sends Resume(s) to the World Service Office by August 15th of Nomination Year
- Candidates selected for interview with Board of Trustees will be contacted by WSO
- Interviews conducted
- Candidate will be affirmed by World Service Conference. Duties will begin

## Qualifications and Duties of Trustee

Link for resume <https://al-anon.org/for-members/board-of-trustees/wso-volunteers/board-of-trustees/board-of-trustee-application/>

### Minimum requirements:

- Be an active member of Al-Anon Family groups, with at least ten (10) year of continuous membership
- Be eligible to become an Al-Anon Member Involved in AlateenService (AMIAS) & pass a national background check
- Have service experience beyond the group level
- Not be a present or past member of Alcoholics Anonymous (A.A.)
- Be able to speak and write proficiently in the English language

If chosen to serve as a Trustee, I agree to these requirements

- I understand that serving, as a Trustee requires more than just a “willingness to serve.”
- I will continue to regularly attend Al-Anon meetings.
- I must relinquish all Al-Anon service positions beyond the group level during the term of service.
- I will be required to become an Al-Anon Member Involved in Alateen Service (AMIAS).
- I will be required to attend Trustee meetings on a quarterly basis (i.e., January, April, July and October) or even on a monthly basis. These meetings may range from 28 to 60 days a year, depending on assignments.
- I will be available to the WSO for consultation and on short notice to attend special meetings of the Board of Trustees.
- I may be asked to travel anywhere in the world on behalf of Al-Anon Family Groups and can travel independently without accommodation.
- I will be required to share a room with another Trustee, who will be assigned by the Chairperson of the Board.

- I will be able to devote sufficient time to complete all assignments on Task Force, Committee and Work Group projects in a timely manner.
- I will need to be competent in using basic computer programs such as Word, Excel and PowerPoint and able to communicate through email including opening attachments and accessing and navigating websites.
- I understand my assignments will require work between Board meetings by phone or email, individually or with a team.
- I will be asked to speak to large groups, both inside and outside of Al-Anon Family Groups.
- I support the AFG, Inc. Strategic Plan.
- I will support the Board's group conscience decisions, regardless of my personal opinions.

Other items

- Trustees are the guarantors of prudent management of the World Service Office and the Canadian Service Office
- Trustees have authority under law to manage the business of AlAnon Family Group Headquarters, Inc. and AlAnon Family Group Headquarters (Canada) Inc.
- Trustees hire the Executive Director and Director of Finance & Operations
- Trustees are voting members of WSC and serve on various committees for WSC
- Trustees serve as the guardians of AlAnon's Twelve Traditions, its Twelve Concepts of Service, and the "AlAnon World Service Conference Charter"